



**Regular Monthly Meeting Agenda  
Thursday, August 8, 2024 – 6:00 pm**

- I. Call to Order -**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

**III. Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Teel	Trustee, (2/2026)			
2. Elizabeth Murphy	Trustee, (8/4/2026)			
3. Mayokun Oshin	Trustee, (3/2026)			
4. Larry Patton	Trustee, (3/2026)			
5. Imebet Stewart	Trustee, President (3/2026)			
6. Meredith Pennotti	Trustee (4/2026)			

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Osen Osagie	Director			
Joshua Solow	SBA, School Business Office			
Elizabeth Neary	Board Secretary, School Business Office			
Shannon Wright	Director of Operations/ Assistant SBA			
Hope Blackburn	Board Attorney			

**IV. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **August 8, 2024**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

**V. Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **July 11, 2024**, Board Meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

**VI. Public Comment -**

**VII. Committee Reports**

1. Finance Committee:

**VIII. Head of School Report**

1. Strategic Priorities Review
  - a. 2024-2025 Strategic Priorities, Objectives & Smart Goals, as attached.
  - b. Analysis of NJSLA Results- Presentation, as attached.
  - c. Requested Additional services BRICK versus Relay Graduate School, as attached.
2. Health Sciences Supplies Review
  - a. Program implementation guides, required supplies, and estimated cost, as attached.

**IX. Motions for Approval**

**1. Finance**

- a. Bills List: To approve bills and check journal for the period July 12, 2024, to August 8, 2024.
- b. To approve reimbursements to the following employees for previously approved per diem meals & incidentals for Relay Graduate School programs in Chicago during July 2024, as attached:

Employee	Total meals & incidentals reimbursement
Amina Chowdhry	\$251.64
Nava Copp	\$214.15

- c. To approve FY25 IDEA Application:
  - i. Basic - \$113,748.00
- d. To approve FY25 ESEA Application:
  - i. Title I-A - \$344,715.00
  - ii. Title II-A - \$34,061.00 Reallocated to Title I
  - iii. Title III - \$15,692.00
  - iv. Title IV Part A - \$17,710.00 Reallocated to Title I
- e. To approve the following payrolls:

July 15, 2024	\$64,007.16
July 31, 2024	\$102,916.34

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

**2. Contracts**

- a. To approve the contract with **Lincoln Barretta Consulting** for digital marketing student recruitment services from 8/1/24 – 1/31/25, in the amount of \$2,950 per month, as attached.
- b. To approve the one-year contract with **GoTo Communications, Inc.** for GoTo Connect virtual phone system at a monthly rate of \$1,654.51, as attached.
- c. To approve the contract with **Learnwell** for Hospital Academic Services for the 2024-2025 school year, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

**3. Buildings & Grounds**

- a. To approve the quote from **JMM Cleaning Services** for repair and painting of High School walls & cabinets in the amount of \$3,900, as attached.
- b. To approve the quote from **JMM Cleaning Services** for removal of sink and cabinets, and various repairs & installation, in the amount of \$1,800, as attached.
- c. To approve the quote from **Network Information Technologies** for the purchase and installation of Visiplex PA speakers to upgrade 171 Division Street, in the amount of \$7,290, as attached.
- d. To approve the quote from **Network Information Technologies** for the purchase and installation of Verkada cameras to upgrade 171 Division Street, in the amount of \$14,125, as attached.
- e. To approve the quote from **Network Information Technologies** for cabling installation and labor for new access points & network switches at 544 Chestnut Street, in the amount of \$4,500, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

**4. Personnel**

- a. To accept the resignation of Diane Strickland, High School ELA Teacher & Associate Dean, effective 9/6/24, as attached.
- b. To approve the following contract amendments with salary increases for certification enrollment, effective 8/1/24, previously approved at the May 30, 2024 Special Board Meeting, as attached:

Employee	Position	CE Endorsement	Original Base Salary	New Base Salary
Evan Stackhouse	History Teacher	Social Studies CE	\$53,302	\$66,151
Payton Kelly	Geometry Teacher	Mathematics CE	\$53,302	\$66,151

- c. To approve the following employee to obtain Certificate of Eligibility through the Alternate Route Program via *Achiever's Agreement for Substitute Teachers to Obtain Teaching Certification via Alternate Route Program*, fully funded by Achievers, up to a maximum of \$5,000, as attached.

Employee	College
Evan Stackhouse	Rutgers University

- d. To approve/ratify the following new hire for the 2024-2025 School Year, as attached:

10 Month Employee	Position	Salary	Stipend/Bonus	Stipend/Bonus payment date	Start Date
Sunil Laudari	High School Physics Teacher	\$68,074	\$1,500 New Hire Bonus \$3,500 STEAM Stipend	Dec 15 & June 15 20 pays, Sept-June	8/1/24

- e. To approve the extension of the summer school contract & stipend for Obadiah Moore to complete the High School art mural, 16 hours of additional work at \$55/hour, total amount of \$880, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokuni Ushin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Perrotti					

**5. Curriculum/Special Education/Student Activities**

- a. To approve the purchase of classroom supplies from **Amazon** for the new Interim Director, High School, in the amount of \$6,201.63, as attached.
- b. To approve the quote from **Amazon** for ELA curriculum & licenses for grades 6-8, in the amount of \$10,050, as attached.
- c. To approve the quote from **Barnes & Noble** for High School ELA student novels in the amount of \$6,590.49.
- d. To approve the quote from **Barnes & Noble** for High School student novels in the amount of \$6,707.80.
- e. To approve the quote from **Ben's Deli & Catering** for High School Orientation refreshments in the amount of \$1,708.50, as attached.
- f. To approve the quote from **Ben's Deli & Catering** for Middle School Orientation refreshments in the amount of \$1,708.50, as attached.
- g. To approve the quote from **CDW-G** for 4 Lenovo Slim laptops for staff in the amount of \$4,446.92, as attached.
- h. To approve the quote from **CDW-G** for 40 keyed locking stations in the amount of \$3,675.20, as attached.
- i. To approve the quote from **CDW-G** for 15 HP ProBook notebooks in the amount of \$13,845.90, as attached.
- j. To approve the quote from **CDW-G** for 125 Middle School student HP Chromebooks, including Google Chrome Education Upgrade, in the amount of \$43,693.75, as attached.
- k. To approve the quote from **Curriculum Associates** for I-Ready Math & Reading Assessment Licenses for grades 9-12, Teacher Toolbox and Partner Implementation Support in the amount of \$20,322, as attached.
- l. To approve the quote from **Great Minds** for additional Eureka Math Squared kits for Grades 6-8, in the amount of \$1,362.50.
- m. To approve the quote from **Houghton Mifflin Harcourt** for Science Dimensions Biology 9-12 curriculum in the amount of \$2,340, as attached.

- n. To approve the quote from **CDW-G** for 175 High School student HP Chromebooks, including Google Chrome Education Upgrade, in the amount of \$45,062.50, as attached.
- o. To approve the quote from **Hertz Furniture** for High School staff desks and stools in the amount of \$10,915, as attached.
- p. To approve the quote from **Hertz Furniture** for High School student chairs in the amount of \$13,252.50 as attached.
- q. To approve the quote from **Hertz Furniture** for tables for Middle School Art classes in the amount of \$3,980, as attached.
- r. To approve the quote from **Custom Ink** for middle school student orientation T-Shirts in the amount of \$4,524, as attached.
- s. To approve the quote from **Custom Ink** for high school student orientation T-Shirts in the amount of \$2,030.85, as attached.
- t. To approve the quote from **Kendall Hunt** for high school Algebra, Geometry & Algebra II curriculum in the amount of \$8,644.32, as attached.
- u. To approve the quote from **Renaissance Learning, Inc.** for Illuminate Education DnA assessment software licenses and professional remote sessions in the amount of \$10,717.50.
- v. To approve the quote from **Amplify** for Middle School ELA novels in the amount of \$1,829.57, as attached.
- w. To approve the quote from **Hackett Publishing Company** for High School Latin books, in the amount of \$3,683, as attached.
- x. To approve the quote from **Amazon** for Middle School ELA novels in the amount of \$2,829.52, as attached.
- y. To approve the quote from **CDW-G** for Promethean OPS-A digital signage players in the amount of \$1,155.36.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

**6. Policy/Misc.**

- a. To approve the estimate from **Allegiance CPR & Training** for Heart Saver CPR/AED, Epi Pen & Narcan training for staff, August 14-16, in the amount of \$2,187, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

**X. Enrollment Report**

**XI. Public Comment**

**XII. Adjourn Public Session and Begin Executive Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

**XIII. Adjourn Executive Session and Reconvene Public Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

**XIV. Reports / Look Ahead / Miscellaneous**

1. Next Board Meeting: Thursday, September 12, 2024

**XV. Adjourn Public Session/End Meeting**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennot					

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